

Trustees & Clerk
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



www.goshen-oh.gov

Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

**Special Meeting – Goshen Township
Board of Trustees
Wednesday, February 5, 2014
3:00 PM**

Meeting Minutes

Opening

Invocation

Pledge of Allegiance

Roll Call

Honorable Lisa Allen

Board of Trustees

Honorable Cheryl Allgeyer

Trustee Claire Corcoran called the meeting to order at 3:00 PM. Trustee Lisa Allen led in prayer. The pledge was recited and roll was taken.

Trustee Claire Corcoran - Present

Trustee Lisa Allen - Present

Trustee Lois Swift - Present

In Attendance: Fiscal Officer Allgeyer, Administrator Ray Snyder, Fire Chief Steve Pegram,
Service Director Bob Seyfried

Adoption of Agenda

44-2014 Trustee Allen motioned to adopt the Agenda. Trustee Swift seconds the motion; motion carries.

Trustee Corcoran - Yes

Trustee Allen – Yes

Trustee Swift - Yes

New Business

Discussion of 2014 Township Budget

General Fund

Ray Snyder presented to the Board of Trustees Budget Proposal #1. Trustee Claire Corcoran asked if \$400.00 in Other – Salaries could be split between departments for payroll processing instead of all budget going to General Fund. Ray Snyder will verify if this can be done. Trustee Claire Corcoran asked for a definition of each line item in order to have a true picture of each line item and would like to not pull from different departments within the fund.

Jeff Corcoran asked about the 2014 budget amount for Medical/Hospitalization and if it included 100% of possible exposure for the Township and should it be a lesser amount. Ray Snyder stated that the budgeted amount did include 100% of possible exposure. Trustee Lois Swift asked if 100% exposure is not met what would happen to the available funds. Ray Snyder stated that the money would go back into the General Fund. Trustee Lisa Allen stated that in 2013 decision was made to budget a lesser amount for possible exposure and that overall the Township balanced out in 2013, but that individual departments had not. Ray Snyder was advised that 100% possible Medical/Hospitalization exposure should be budgeted for.

Lighting District

Ray Snyder presented to the Board of Trustees Budget Proposal #1. There was discussion that the Township collects slightly more than that which is paid out, overall it is an in and out fund.

Building Fund

Ray Snyder presented to the Board of Trustees Budget Proposal #1. Ray Snyder stated that the construction of the Township Building came in under budget this fund has an available balance which he suggested should be used to replace the recording equipment in the meeting hall along with the necessary computer upgrades.

Zoning Department

Ray Snyder presented to the Board of Trustees Budget Proposal #1. There was discussion regarding updating the computer and mapping software within the department. Trustee Claire Corcoran asked for the salary increase if Kathie Alley were to return to a full time position. There was discussion on what the job duties would be for a full time position and if the budget would allow the increase in salary and that further discussion would be needed regarding this.

Police Department

Ray Snyder presented to the Board of Trustees Budget Proposal #1. Ray Snyder went over all four accounts. Jeff Corcoran asked why Salaries were split over the four accounts. Ray Snyder replied that in order to balance these accounts, salaries needed to be split between them. It was discussed that the telephone expense was high due to the Township is billed each time an individual places a call to 911.

Service Department

Ray Snyder presented to the Board of Trustees Budget Proposal #1. Trustee Claire Corcoran asked Bob Seyfried about the increase in Training. Bob Seyfried stated that Service Department employees must be trained in chemical applications. There was discussion if line items could be added to each fund for Salt and Fuel. Trustee Lois Swift asked if a list could be posted to the website of streets to be paved in 2014 and a list of streets which the Township is responsible for treating in the winter months.

Trustee Lisa Allen requested that Bob Seyfried compile a list for future Capital purchases. Trustee Claire Corcoran requested that Bob Seyfried compile a list of suggested repairs to the Community Center and the Salt Barn.

Fire/EMS

Steve Pegram presented to the Board of Trustees Budget Proposal #1. He explained that the employees that were hired after the Safety Service Levy passed has been paid by alternate funds but that there are fewer full time employees in 2014 than in 2013. Steve Pegram explained the increase in Uniform, Tool and Equipment is that the turn out gear should be replaced every 6 to 8 years, but it must be replaced at 10 years of age. He also explained the increase in Small Tools & Minor equipment is due to the equipment on the fire truck is the same age as the truck itself and in one case this is 30 plus years old. Rescue tools such as the "Jaws of Life" also need replaced, due to the new steel in vehicles hinders the current equipment from functioning the way it was originally designed to. Steve Pegram also stated there have been no major changes to the Fire fund since the 1980's.

Steve Pegram stated that there is a paramedic re-fresher course which will be required in 2014. Steve Pegram stated that the newest ambulance within the department currently has 90,000 miles and the standard set is that an ambulance should be replaced at either 10 years or 100,000 miles. Steve Pegram did budget for a \$50,000.00 payment in Motor Vehicles to apply toward the purchase of a new ambulance in 2014 and stated that an ambulance should be replaced about every 3 to 4 years. Steve Pegram stated that the Fire/EMS building is in need of electrical repairs and also the need of a generator to be installed; both have been included in the 2014 budget.

Trustee Lisa Allen asked what will be the increase in staffing budget as of January 1, 2015. Steve Pegram stated that the increase will be \$327,000.00, that per contract the current 2 vacant full time positions must be filled to bring the current 5 person shift back to 7 people per shift. In addition to the full time personal needed there is an additional 12,528 part time hours which will need to be filled by January 1, 2015.

Trustee Claire Corcoran asked if the replacement of ambulance emergency cots were included in the 2014 budget. Steve Pegram stated that the replacement cost was not included in the budget but, there is a grant program which would pay 80% of the cost if awarded.

45-2014 Trustee Lois Swift motioned to set another Public Hearing regarding the 2014 Budget for Wednesday February 12, 2014 at 4:00 PM. Trustee Lisa Allen seconds the motion; motion carries.

Trustee Corcoran - Yes

Trustee Allen - Yes

Trustee Swift - Yes

Adjournment

46-2014

Trustee Lois Swift motioned to adjourn the Special Meeting of the Board of Trustees at 5:05 PM. Trustee Lisa Allen seconds the motion; motion carries.

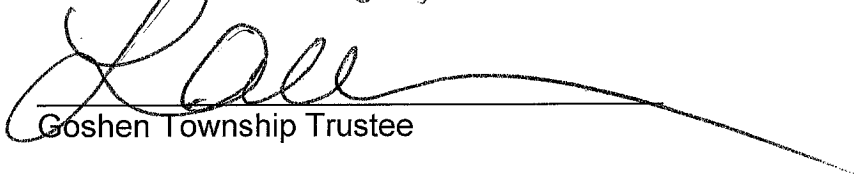
Trustee Corcoran - Yes

Trustee Allen – Yes

Trustee Swift – Yes

Respectfully Submitted by:


Cheryl Allgeyer, Fiscal Officer


Goshen Township Trustee

CRA